



# SAINT ANDREW CATHOLIC SCHOOL

## TUITION AGREEMENT 2024-2025

Student(s) Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Returning: \_\_\_ New: \_\_\_

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Address: \_\_\_\_\_ Apt. \_\_\_ City: \_\_\_\_\_ Zip code: \_\_\_\_\_

Parent Name: \_\_\_\_\_ Ph. /Cell#: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Email \_\_\_\_\_

Parent Name: \_\_\_\_\_ Ph. /Cell#: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Email \_\_\_\_\_

### Please read carefully and select your tuition payment option.

#### Payment Plan Options: (All options subject to collection of funds)

##### Option 1 One-Time Payment in Full

- To be paid in full by August 31, 2024 by either cash, check or money order directly to the school

##### Option 2 Installment Payment Plan through Smart Tuition.

(Smart Tuition Auto Pay: Funds Transfer from a designated Bank Account, Debit or Credit Card)

Please select the number of installments.

- Semiannual (due August and January)  
 Monthly (Ten monthly installments from August through May)

Please Select Payment Date:

- 1st of each month  
 15<sup>th</sup> of each month

#### Institution expectations and parent/guardian agreement:

I acknowledge that I have read, understand and agree to 2024-2025 school year terms and conditions of this document. I agree that the school may re-enroll me in the Smart Tuition payment program for each subsequent school year. I agree to pay the amount established by Saint Andrew Catholic School for the student(s) above by my specified due date. I realize that if I fail to have a payment posted or if there is an outstanding balance on my account by the specified due date, Smart Tuition may contact me via email and telephone and a late fee of \$50.00 will be assessed to my account. A \$50.00 fee will apply for any failed electronic transaction or dishonored check.

At the end of each quarter, parents with past due tuition/fees balance will be notified by the school finance office of the past due amount and the minimum payment required. If all financial obligations are not current, the school will:

- Not allow the student to take exams.
- Block the online grade view for both the student and parent.
- Not issue report cards, Standardized Test Scores, and any other school records, diplomas and/or transcripts.
- Place the student/s on immediate Financial Suspension until the account is up to date.



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- Dis-enroll the student from the school.
- Place the next year's Registration on hold.

Families wishing to withdraw child(ren) from the school in the middle of a quarter are required to pay tuition and fees through the end of the quarter. Grades will not be released until the tuition and fees have been paid in full. Students that receive Family Empowerment Scholarship, Tax Credit Scholarship or AAA Scholarship are required to complete ten (10) consecutive days of attendance per pay period. If a student withdraws before the first 10 days of any of the scholarship payment periods, the parent / guardian will be financially responsible for those days.

Furthermore, I agree to cooperate with the school in the interpretation and enforcement of the policies outlined in the Parent-Student Handbook. I also understand that the school has the ultimate authority over the administration of the school and the interpretation of the school's rules and policies. The administration reserves the right to terminate a student's enrollment at any time.

x \_\_\_\_\_ Print Parent Name \_\_\_\_\_

Parent Signature

Date \_\_\_\_\_

x \_\_\_\_\_ Print Parent Name \_\_\_\_\_

Parent Signature

Date \_\_\_\_\_